

**ALLEN COUNTY CHILDREN SERVICES  
BOARD MEETING  
May 16, 2017**

**Members Present:** Dr. Hughes, Mr. Hayne, Ms. Provaznik, Mr. Stolly, Dr. Holmes, Mr. Long, Ms. Fox.

**Not Present:** Mr. Reiff, Mr. Howard, and Mrs. Eggart

Dr. Hughes called the Board meeting to order at 5:21 p.m.

The Board minutes of April 18, 2017 were approved as corrected.

**AGENCY BUSINESS**

• ***COMMITTEE REPORTS***

• Budget and Finance Committee –

Ms. Sidener stated our placement costs have reduced to the same level as they were February 2015 in our own homes and July 2015 in network homes.

**RESOLUTION 0517-01:** Ratifies the payment of bills for the month of April 2017.

Mr. Stolly made a motion to approve, Ms. Fox, Motion carried, resolution adopted.

• Community Engagement Committee:

Did not meet. We are scheduled to present at the Sertoma Club in June 27<sup>th</sup>, 2017.

• Donated Funds Committee – did not meet.

• Nominating Committee :

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- Ms. Jackie Fox appointed to the chair of the Nominating Committee.
- Overview of Board member attendance over the last fourteen months, in regards to the by-laws of the board. Board members are allowed two excused absences per year. Ms. Provaznik will send attendance of each board member personally.
- There are a few vacant seats on the board, along with the Secretary position vacated by Mrs. Buckley-Skaja. Nominating committee will meet to discuss vacancies.

• Personnel Committee – did not meet.

• Program Services Committee – did not meet.

• By-Laws & Policy Committee – did not meet.

• ***PROGRAM DIRECTOR'S REPORTS/ EXECUTIVE DIRECTOR'S REPORT***

In response to a request from the Finance and Budget committee the following data reports have been produced. Over the next several months the Agency can change these reports at the request of the board:

- Intake Report: Identifies calls taken for the month of April 2017.

- Number of reports and referrals over the last 2 years.
- Custody Comparisons: Agency Custody versus relative placement from April 2016 through April 2017. This is impacted by the court docket and the needs of the family. Factors impacting length of time in agency custody were discussed.
- End of Month Temporary Custody to Relative with Trendline: Factors impacting relative custody were discussed.
- Placement Costs Per Month by Type: This is very helpful in showing how many children are being covered by each amount. Dr. Hughes requested the number of children the costs covered be added. In April 2017, 33 children in network costs, and 65 children in our own homes.
- End of Month Custody Numbers with Trendline: Factors impacting number of children in temporary custody discussed.
- Number of licensed foster homes: Currently 59 homes are licensed by the agency.
  - Foster care banquet will be held on May 18, 2017, were we will recognize our foster parents for all of the hard work that they do.
  - Supervisor Rabley sat in on Noon addition on May 15, 2015 to communicate our need for foster parents in Allen County.
  - Since July 2012 through then end of 2017 we project finalizing 85 adoptions, 82 of those children were place in our foster homes. As we find permanency for our children through adoption we will begin to lose foster homes.
  - Supervisor Rabley attended a local church breakfast who requested a speaker from the agency in regards to foster parenting.

● ***MEDIA REPORT***

The agency partnered with the Allen County Humane Society to donate supplies needed from a case where 192 animals were removed. CSB staff did a dress down week where staff members brought in supplies to donate to the Allen County Humane society.

The LuLaroe Fundraiser for April 2018 Child Abuse Prevention raised \$460.00.

● ***OLD BUSINESS*** - None

● ***NEW BUSINES***

**RESOLUTION 0517-02:** Approval of Adoption Subsidy Request for A.B.

Mr. Long made a motion to approve, Dr. Holmes, Motion carried, resolution adopted.

**RESOLUTION 0517-03:** Approval of Adoption Subsidy Request for E.B.

Dr. Holmes made a motion to approve, Mr. Hayne, Motion carried, resolution adopted.

**RESOLUTION 0517-04:** Approval of Adoption Subsidy Request for N.B.

Ms. Fox made a motion to approve, Mr. Hayne, Motion carried, resolution adopted.

**RESOLUTION 0517-05:** Approval of Adoption Subsidy Request for G.B.

Dr. Holmes made a motion to approve, Ms. Provaznik, Motion carried, resolution adopted.

- **EXECUTIVE SESSION** - None

**CHAIRMAN'S REPORT** – None

**ADJOURNMENT**

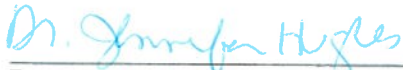
Mr. Hayne made a motion to adjourn.

Respectfully submitted,



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Joanne K. Sidener  
Administrative Coordinator



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Dr. Jennifer Hughes, Ph.D., MSW, LISW-S  
Board Chair



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Cynthia M. Scanland, MSSA  
Executive Director